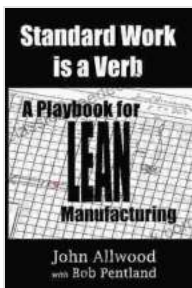


Standard Work Is a Verb

Standard work is a set of instructions that define the best way to perform a task. It is developed through a process of continuous improvement, and it is constantly updated as new methods are developed.

Standard work is important for a number of reasons. First, it helps to improve efficiency. When everyone is following the same instructions, there is less variation in the way that tasks are performed. This can lead to significant improvements in productivity.

Second, standard work helps to improve quality. When tasks are performed in a consistent manner, it is more likely that they will be performed correctly. This can lead to reductions in defects and rework.



Standard Work is a Verb: A Playbook for LEAN

Manufacturing by Tanika Gupta

★★★★☆ 4.1 out of 5

Language : English

File size : 6962 KB

Screen Reader : Supported

Print length : 144 pages

Lending : Enabled



Third, standard work helps to improve safety. When everyone is following the same instructions, it is less likely that accidents will occur. This can lead to a safer work environment and lower insurance costs.

Finally, standard work helps to improve morale. When employees know that they are performing their jobs in the best possible way, they are more likely to be satisfied with their work. This can lead to increased productivity and reduced turnover.

The process of developing standard work can be divided into four steps:

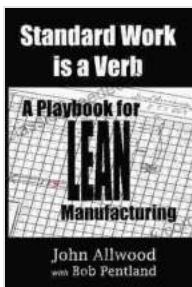
1. **Identify the task.** The first step is to identify the task that you want to develop standard work for. This task can be anything from a simple assembly operation to a complex manufacturing process.
2. **Break down the task.** Once you have identified the task, you need to break it down into smaller, more manageable steps. Each step should be described in detail, including the tools and materials that are required.
3. **Develop the standard.** Once you have broken down the task, you need to develop a standard for each step. The standard should specify the best way to perform the step, including the time that it should take.
4. **Implement the standard.** Once you have developed the standard, you need to implement it. This involves training employees on the new standard and providing them with the tools and materials that they need to perform the task.

Standard work is not a static document. It is a living document that should be constantly updated as new methods are developed. The process of continuous improvement is essential for ensuring that your standard work is always up-to-date and that you are always using the best possible methods.

There are a number of ways to improve your standard work. One way is to involve employees in the process. Employees can often come up with valuable ideas for improving the way that tasks are performed. Another way to improve your standard work is to use data to track your progress. This data can help you to identify areas where you can make improvements.

Continuous improvement is an ongoing process. It is never finished. By continually improving your standard work, you can ensure that your manufacturing operations are always efficient, high-quality, and safe.

Standard work is a verb, not a noun. It is a continuous process of improvement that helps manufacturers to achieve their goals. By developing and implementing standard work, you can improve efficiency, quality, safety, and morale. Continuous improvement is essential for ensuring that your standard work is always up-to-date and that you are always using the best possible methods.



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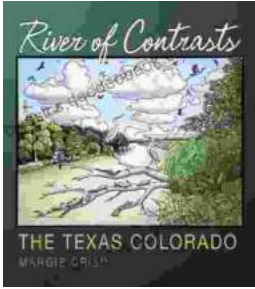
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